

SOUTHERN VALLEY FIRE & RESCUE ANNUAL MEETING

Tuesday February 17th, 2025

9:00 am

SVFR Station 1 Training Room, Horace ND

Attendance: Randy H., Jeff F., Chuck K., Mark S., Deputy Fire Marshal Hetland, Deputy Chief Hons, Chief Mahoney

Absent: Brett O., Deputy Chief Dirk

1. Call to Order
 - a. 09:15
2. Approval of Agenda
 - a. 1st – Chuck K.
 - b. 2nd – Mark S.
 - c. All in favor, none apposed
3. Review of Prior Meeting Minutes
 - A. January Meeting Minutes
 - a. Motion to approve January meeting minutes
 - i. 1st – Mark S.
 - ii. 2nd – Jeff F.
 - iii. All in favor, none apposed
4. Review Financials
 - A. Updated budget projection 2025 (DC Hons)
 - a. DC Hons reviewed the Board Report with the District Board and explained changes to cost centers with the new Quick Books system. DC Hons also covered the updated budget for 2025 with projected end balance for reserves, operations, and depreciation values. Cost center additions were explained vs the itemized budget previously approved. Board of Directors has no questions at this time and stated it looks much more organized.
5. Old Business
 - A. Real Property Discussion on Diversion property on the west side of Station 1.
 - a. Chief Mahoney discussed that it appears from communication between the Diversion Authority and the City of Horace that a deal may have already been made. His hopes of obtaining the property to the west of the fire station are slim. It was brought up some comments made by other adjacent property owners that they are raising questions about how the City of Horace has been talking to the Diversion Authority. Comment was made that the City of Horace and the Diversion Authority utilize the same law office. Chief Mahoney stated he will keep the Board updated if he receives any communication from the Diversion about the property.
 - B. Part-time staff update
 - a. Chief Mahoney stated they had 4 applicants that interviewed for the two open positions. We are currently waiting for background checks to come back from Preference before any offers are made.

6. New Business

A. Work-in program (DC Hons)

- a. DC Hons provided the Board of Directors a breakdown of a work-in program. This program would focus on volunteers that currently work from home or remotely. This would offer them a workstation at the fire house to work and respond to calls for service if available. This would be a trial program. They would not count the hours in station for honorarium as they would be paid by their employer but if they go on a call for service, that will count towards their call for service honorarium. There would be items to iron out before this program would go live. The Board of Directors were presented with the initial information and no vote required.

B. City of Horace water bill issue

- a. Chief Mahoney advised the board that when we received our utility bill last month, the City of Horace added water usage for the first time, and it was noted that the usage for January was 39,500 gallons. This raised questions and the city was contacted and they stated at first that it was correct. After further discussions, city staff came to verify the reading on the water meter. The meter reads x10. The city was showing x100 and has overcharged the District by 4.6 million gallons over the life of the building. The city advised that they wanted to replace the water meter as it is customary to replace it every 10 years. Chief Mahoney advised the Mayor that he does not want the water meter changed until this issue is resolved as to not lose the current readings. Chief Mahoney advised the Board of Directors that he will keep them updated as to the progress of the resolution.

C. Narcan Program (DC Hons)

- a. DC Hons presented the Board of Directors with a new Narcan leave behind program sponsored by Fargo Cass Health Department. This will allow our staff to leave a box of Narcan for suspected overdoses that have a QR code to provide more information on overdoses. He also showed the Board of Directors the new Narcan emergency kit we put in the Event Center for public use. It has a “how to” video inside the box to walk bystanders through the use of the Narcan. These programs do not cost the District anything as Fargo Cass Health Department covers the cost of supplies.

7. Fire Chiefs Report

A. January 1st, 2025 – February 17th, 2025

B. Administration

- a. Awards given to staff at the Annual Awards banquet
 - i. Most Training Hours – David Radloff
 - ii. Most calls for Service – Ryan Jankowski
 - iii. Firefighter of the Year – David Radloff
 - iv. EMS Provider of the Year – Rui Guo
 - v. Officer of the Year – Ryan Jankowski
 - vi. Bulldog Award – Tanner Jensen
- b. Attended rural chiefs meeting to discuss automatic aid agreements. Chief Mahoney stated that this is in its final draft form and waiting for comments back from the other departments.

C. Training Division

- a. Total hours – 439:55
- b. Benchmark – 486
- c. Average per member 16:20
- d. Upcoming classes
 - i. NDFA State School in Minot

D. Average First Apparatus Turnout Time

- a. Average – 2:21 (lowest)

- b. 90% - 5:37

- c. 43 calls

- E. Average First Apparatus Travel Time

- a. Average – 4:58

- b. 90% - 10:37

- c. 39 calls for service

- F. Incident Types

- a. 41 total calls

- i. 1 – Fire

- ii. 26 – EMS

- iii. 14 – HazMat, Alarms, Other

- G. Fire Incident Count

- a. 22 – Operations

- b. 19 – Administrative

- H. Fire Incident Count - Year to Date

- a. 25 operational period

- b. 19 administration period

- i. 43% of calls

- c. 30 calls in January

- d. 14 calls so far in February

- e. 324 calls for service projected for 2025

- 8. Public Comment

- a. No public comment at this time

- 9. Next Meeting: March 18th, 2025, at 9:00 am

- 10. Adjournment

- a. Motion to adjourn meeting

- i. 1st – Mark S.

- ii. 2nd – Chuck K.

- iii. All in favor, none apposed.